

# Cambridgeshire and Peterborough's Joint Special Educational Needs and Disability (SEND) Strategic Action Plan

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## Phase ONE

Interim Report  
November 2021



# The Cambridgeshire and Peterborough Joint Special Educational Needs and Disability Strategy (2019-2023)

The Strategy sets out our vision, principles and priorities to ensure that we are working together effectively to identify and meet the needs of children and young people with Special Educational Needs and/or Disabilities (SEND) from birth to the age of 25.

There are three themes in the Strategy and these are reflected in the action plan

- **SEND is everybody's business** - embedding the vision of the SEND Strategy into the practice of everyone who works with children and families in ways that strengthen families
- **Identify and respond to needs early** - a holistic and joined up early identification of and graduated response to needs
- **Deliver in the right place at the right time** – improving outcomes for children and young people through making best use of resources, ensuring a graduated response and high quality local support and provision

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This is an overarching strategy and action plan which includes a suite of others such as the SEND Transformation Strategy, the SEND Commissioning Strategy, the All Age Autism Strategy. These provide more detail in specific areas



# Introduction

The Joint SEND Strategic Action Plan was co-produced in 2019 to support the delivery of the themes and intents of the Joint Strategic Action Plan for Peterborough and Cambridgeshire – **Making SEND Everybody's Business**. The 5 year Strategic Plan, which was due to run between 2019 and 2023, was an extensive and wide-ranging document that was recorded on over 30 pages. This was not regarded as a working document, but did fully capture all stakeholder priorities. Through continued co-production, it was agreed that priority areas would be identified for the first year. Work on these areas did begin in 2019, however, priority soon turned to managing the challenge presented by the COVID pandemic in the first part of 2020. This created a break in consistency with the workstreams, in many areas, and it was therefore decided to provide additional structure to the year one priorities and a Phased approach was born. The Phased approach will allow the SEND Strategic Action plan to identify the specific areas of priority needed so we can address the areas identified, through co-production with all stakeholders, that are most relevant. The COVID Pandemic has enabled us to realise that we need to be flexible and ensure that our plans are relevant to the immediate needs of the SEND Community.

The original priorities for year one have been maintained in Phase One, however, targets for Peterborough have been specifically focussed on addressing the outcomes for the Written Statement of Action received following the Local Area inspection of SEND in 2019. The Phase One plan therefore makes specific reference to the outcomes and elements that meet this need as well as meeting the priorities agreed in Phase One.

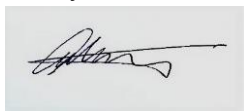
The following outline provides a summary of the Joint SEND Strategy, its Themes, Intents and the agreed priorities. The slides provide a record of the agreed actions, that are taken from the wider document, the key activities completed and what is required to be completed by the end of the Phase in May 2022.

This is the interim record and as such provides a report of the first 6 months of Phase One, although there are workstreams that have been ongoing since 2019, pre-Pandemic, which is why there are some very ambitious targets that have already been achieved.

The intention is for Phase One to be reviewed at an annual conference which will outline the achievements and crucially the impact of what has been completed and at the same Conference to collate the views of all stakeholders and agree the Priorities for Phase Two which will run from May 2022 – May 2023.

This outline represents many hours of joint, multi-agency work including Education, Social Care and the full range of LA partners as well as Colleagues from all areas of Health and input from our parent forums – Family Voice and Pinpoint and SENDIAS services. There has also been consultation with young people and youth groups such as Voiceability. I would like to thank everyone who has contributed to this outline and Strategic Plan and hope you can access the information and share with me in appreciation of what has been achieved.

Thank you



Antonio Munoz Bailey  
Assistant Director SEND & Inclusion – PCC / CCC



# SEND is Everybody's Business

Phase 1 Intents	Expected outcomes	Success measures	Linked work
<ol style="list-style-type: none"> <li>1. There is a shared vision and expectation that children and young people with Special Educational Needs and Disability (SEND) are everybody's business not the concern of the few.</li> <li>2. Parents, young people and carers say that they are listened to and have improved confidence that everybody provides timely communication and clear signposting to local support.</li> </ol>	<ul style="list-style-type: none"> <li>•All services who are in contact with children and young people with SEND and their family demonstrate that special educational needs and disability is their business.</li> <li>•On-line information about SEND is easy to find, useful, up to date and includes those without an Education Health and Care Plan. It is a one point entry spanning Local Authority, Health, Early Years, schools, colleges, trainers and employers</li> <li>•Communication is excellent because services, including the Local Authority, Health, Early Years settings, schools, colleges, trainers, and employers, offer a wide range of ways to engage children, young people and parent carers and each other as partners.</li> </ul>	<p>Increased uptake of the SEND Pledge</p> <p>Analysis of parent carer views shows improved satisfaction</p> <p>Analysis of children and young people's views shows improved satisfaction</p> <p>Data analysis of the online Local Offer shows increased use of information and resources.</p> <p>Terms of reference and meeting notes for decision making Boards and Governance Groups shows parent carer and young people's involvement in key strategic decision making.</p>	<p>SEND Transformation Strategy and action plan</p> <p>Communications Strategy and action plan</p> <p>All Age Autism Strategy and action plan</p> <p>SEND Commissioning Strategy and action plan</p> <p>Learn Together school facing Information review and update</p> <p>Transforming Care Strategy and action plan</p>

## Identify and respond to needs early

Phase 1 Intents	Expected outcomes	Success measures	Linked work
<p>1. Integrated systems work together effectively and everybody is confident in the part each service plays. Each have access to the resources, tools and professional development that they need to be effective.</p> <p>2. There are good opportunities from the earliest years for independence, community inclusion, being healthy and employment so that children and young people with SEND are actively engaged in their communities.</p>	<ul style="list-style-type: none"> <li>Needs are identified as early as possible and addressed effectively in 0-5 early years, or with SEN Support at school age and above.</li> <li>All services work in an integrated way to assess needs, produce a clear and consistent Education, Health and Care Plan (EHCP) where necessary; and review the Plan annually.</li> <li>Children and young people feel well prepared and supported towards greater independence, community inclusion and meaningful employment.</li> <li>All transitions to the next phase in education, and adult Health and Care services are well-managed and smooth.</li> </ul>	<p>Analysis of parent carer views shows improved satisfaction</p> <p>Analysis of children and young people's views shows improved satisfaction</p> <p>Improved EHCP data around participation of services and outcomes.</p> <p>Tribunal cases show evidence of effective decision making by LA.</p> <p>Improvement in the availability and uptake of Internship and Apprenticeships</p> <p>Decrease in NEET (Not in Education, Employment or Training) data.</p>	<p>The All-age Autism Strategy and action plan</p> <p>The Social Emotional and Mental Health (SEMH) Strategy and action plan.</p> <p>The Graduated Approach to Provision action plan and SEN Support Toolkit.</p> <p>Preparation for Adulthood Strategy and action plan (check)</p> <p>SEND Quality Assurance framework</p>

## Deliver in the right place at the right time

Phase 1 Intents	Expected outcomes	Success measures	Linked work
<ol style="list-style-type: none"> <li>1. Strategic planning, including joint commissioning, is informed by local area information, and sufficiency and forecasting data</li> <li>2. Children and young people and their families can access high quality and appropriate local options to meet their needs in a timely way</li> </ol>	<p>Local area needs are understood, and data is presented in a way that is quick and easy to understand. This allows parent carers and young people to be included in decisions about commissioning (setting up) provision for Cambridgeshire.</p> <p>There is a fair, transparent and flexible offer of universal, targeted and specialist provision to meet need across Cambridgeshire. Access routes and expectations are clear.</p> <p>The Local Authority and Health have transparent and effective systems in place to ensure that all provision for which they are responsible is of high quality.</p>	<p>Improved school attendance and exclusion data.</p> <p>More children and young people have their needs met locally, which has a positive impact on resources.</p> <p>Increase in number of schools and settings recorded as Good or Outstanding by Ofsted.</p> <p>Improved quality assurance data.</p> <p>Analysis of POET data shows improved parent carers' and young peoples' satisfaction in provision from services across Education, Health and Care services.</p>	<p>The Commissioning Strategy and Action Plan</p> <p>The All-age Autism Strategy and action plan</p> <p>The Social Emotional and Mental Health (SEMH) Strategy and action plan.</p> <p>The Graduated Approach to Provision action plan and SEN Support Toolkit.</p> <p>SEND Quality Assurance framework</p>

## Interdependencies- A Key

The Joint SEND Strategic Action Plan has a number of interdependencies with a range of other strategies and action plans. This has been captured and recorded within this interim report by identifying areas with the use of the following Key:

Key

- ✱ Commissioning Strategy
- ✱ Transformation Programme
- ✱ All Age Autism Strategy
- ✱ Local Offer Action Plan

Leads and partners working within these interdependent areas are all involved in the Phase One outcomes, which has helped to ensure that the SEND agenda is monitored in a holistic way.



**PETERBOROUGH**



**CITY COUNCIL**



# Phase One: SEND Strategic Action Plan

<b>Theme 1</b>		<b>SEND is Everybody's Business</b>	<b>Senior Accountable Sponsor: Toni Bailey</b>	<b>Reporting Period</b>		November 2021	
<b>Priority 1</b>		<b>Local Offer -PCC</b>		<b>Overall Status</b>		Amber	

Implementation (actions required)	Lead	Start	End	<i>In progress Completed Not started</i>	RAG
2.1 Review the Cambridgeshire and Peterborough SEND Local Offers	JC	March 21	Feb 22	Completed	Green
2.2 Put in place systems to ensure that the information content of the Local Offer is kept up to date	JC*	Nov 21	May 22	In progress	Amber
2.3 Improve accessibility of information on the local offer websites	JC*	June 21	Feb 22	In progress	Amber
2.4 Ensure that the Local Offer website describes the support available for Elective Home Education (EHE) so that parents/carers educating their child at home know where to go for help	KB*	Sept 21	April 22	In progress	Amber
2.5 Ensure that the Best Start in Life digital offer is accessible to all parents and that the Early Years component of the Local Offer is regularly reviewed	HF*	Sept 21	Dec 21	In progress	Amber?
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Key activities completed	Next steps before May 22
<ul style="list-style-type: none"> <li>Local Offer for Peterborough reviewed and reports produced annually</li> <li>A plan is in place to regularly review the content of the Local Offer</li> <li>An accessibility audit of the Local Offer has been undertaken and most work completed</li> <li>The Local Offer includes information about Elective Home Education</li> </ul>	<ul style="list-style-type: none"> <li>Direction of action plan is to look at separate Local Offers with Cambridgeshire developing its own micro site</li> <li>Work continues on ensuring the Local Offer is fully compliant with accessibility legislation including alt texting all images and ensuring a clear titles hierarchy on all pages.</li> </ul>

## Relevant key performance indicators

Ensure that all areas for the local offer has a named lead - Complete in both PCC and CCC

**Google Analytics Baseline for PCC Local Offer.** The baseline includes:

- Top 50 page hits per month
- The number of visits to the top 50 pages
- The time (in minutes and seconds) spent looking at individual pages

We also produce this baseline data for specific pages including

- Preparing for Adulthood pages
- Local Offer for young people

We can also produce page specific data when required in order to measure the impact of some of the work we are doing e.g. Local Offer Parent Carer Participation.

Finally we have produced a Google Analytics report to measure baseline data (as above) for the Send Strategy's first 6 months from May 2021 to November 2021 combined

Phase One: SEND Strategic Action Plan			Reporting Period		November 2021				
Theme 1	SEND is Everybody's Business		Senior Accountable Sponsor: Toni Bailey		Overall Status		Green		
Priority 2	Communication -PCC								
Implementation (actions required)			Lead	Start	End	In progress Completed Not started		RAG	
3.1 Build on good practice and develop additional methods of direct engagement with parents/carers, children and young people			TB	Sept 21	May 22	In progress		Green	
3.2 Continue to develop Youth Forums and role of SEND Youth champions to support youth voice work			TB	Nov 21	Nov 21	In progress		Amber	
Key activities Completed			Next steps						
<ul style="list-style-type: none"> <li>An All Age Autism Strategy has been developed in partnership with Pinpoint, Family Voice, National autistic society, Healthwatch shout out council, Voiceability Health and police. It has been well received.</li> <li>Peterborough SEND Newsletter aimed at families/parent carers and young people has been circulated this month in partnership with Local Offer Team and Family Voice - <a href="#">click here</a></li> <li>PCC SEND Forum to be held on 24th November at 1pm. Poll to be circulated to attendees regarding next years dates for the forums. Question to include attendance from parent/carers, children and young people going forward.</li> <li>PCC SENI Service attending Family Voice Programme of events on 24th November at 11am regarding Preparing for Adulthood. Elizabeth Sullivan Ash speaking about what Preparing for Adulthood means for children and young people with EHCP's.</li> </ul>			<ul style="list-style-type: none"> <li>Secure contract with Voiceability to manage Youth Forum to collate feedback and provide link to strategic actions</li> <li>Next Peterborough SEND Newsletter to go out in March of Spring Term 2022.</li> <li>Looking forward to PCC SEND Forum next term, working with Family Voice and Parent/Carer groups to invite families along.</li> <li>Continue working with Family Voice to attend events to engage with parent/carers children and young people regarding PCC SENI Service.</li> </ul>						
Relevant key performance indicators									
<p>Baseline analytics for PCC SENI Service Newsletter: Nil Target for May 22: Feedback link to be created for PCC SENI Service Newsletter. To have feedback on this newsletter in May 22.</p> <p>Baseline engagement analytics for topics of Importance PCC Nil target for May 22 is to develop a way of measuring this analytic</p> <p>City College Peterborough have 5 Access Champions Nov 2021</p>									

# Phase One: SEND Strategic Action Plan

<b>Theme 2</b>		<b>Identify and respond to needs early</b>	<b>Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen</b>	<b>Reporting Period</b>	November 2021	
<b>Priority 1</b>				<b>Getting Support Early - PCC</b>	<b>Overall Status</b>	GREEN

<b>Implementation (actions required)</b>	<b>Lead</b>	<b>Start</b>	<b>End</b>	<i>In progress Completed Not started</i>	<b>RAG</b>
1.1 Maximise the opportunities for SEN Support offered by the Best Start in Life teams. Development of the Best Start in Life Outcomes Framework (aligning with the 5-25 Outcomes Framework underpinning the Strong Families, Strong Communities) will include appropriate SEND KPIs. The work is scheduled for completion by Nov 21. Then monitor and report.	HF	June 2021	Jan 2022	In progress	Green
1.2 Through training and resources, raise awareness and competency across the workforce in identifying emerging needs	BS JG SW	Sept 20	On going	In progress	Green

<b>Key activities Completed</b>	<b>Next steps before May 22</b>
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<ul style="list-style-type: none"> <li>• Referrals to Early Support were monitored and found no significant reduction during Covid.</li> <li>• Working group has been set up for employment pathway (under SEND Preparation for Adulthood group)</li> <li>• SEND managers represented in Best Start board and SEND specific targets are included in outcomes framework (aligning with the 5-25 Outcomes Framework underpinning the Strong Families, Strong Communities)</li> <li>• 'Steps' delivered Train the Trainer to Education Improvement Officers and Early Help colleagues</li> <li>• 'Making Sense of Autism' training from Autism Education Trust organised. Open for all CCC workforce staff.</li> <li>• CCC SEND District Team training offer available to all schools/settings. Training covers 4 areas of the Code of Practice</li> <li>• The Autism strategy clearly sets out the LA and Health statutory duty and a five-year plan on how it will be achieved</li> </ul>	<ul style="list-style-type: none"> <li>• Data feed for outcomes framework reporting dashboard to be agreed and processes set up.</li> <li>• Bench marking of current provision (particularly around numbers of new EHCP's in reception and year 1) to be established.</li> <li>• Work with CCG and acute trusts to identify in community health support to reduce hospital admissions for identified conditions. This will include looking at the long term health needs of SEND children.</li> <li>• Healthy Child Programme to include a priority on focused improvements on ASQ scores as part of development plan for 2022/23, linked in with evolving partnership work with child and family centres and Early Years settings.</li> </ul>
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### Relevant key performance indicators

Baseline number of EHCP for children in reception / year 1 2019/20 .... Update number for Nov 21 xxxx  
**percentage of children who are achieving the expected level in ASQ-3 checks aged 2 / 2.5 years 2019 / 20**

# Phase One: SEND Strategic Action Plan

<b>Theme 2</b>		<b>Identify &amp; respond to needs early</b>	<b>Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen</b>	<b>Reporting Period</b>		November 2021		
<b>Priority 2</b>				<b>Legal Compliance - PCC</b>		<b>Overall Status</b>		AMBER

Implementation (actions required)	Lead	Start	End	In progress Completed Not started	RAG
2.1 Ensure young people's and parents' voices are heard	JCon	tbc	tbc	In progress	Green
2.2 Review EHCP assessment process and make improvements as appropriate to ensure timeliness, good communication flow and that they are written in accessible language	KB	tbc	tbc	In progress	Amber
2.3 Review and update process for annual reviews and updating EHCP to ensure EHCP contains most up to date advice and provision and the right people are at the annual review meeting including education, health and social care professionals	KB	tbc	tbc	tbc	Amber
2.4 Improve and embed the quality assurance process for EHCPs	MB	Nov 21	Mar 22	In progress	Amber

Key activities completed	Next steps
<ul style="list-style-type: none"> <li>100% of psychological advice in PCC captures children’s voice in developmentally appropriate way</li> <li>Audit processes in place as per QA framework.</li> <li>Level 1 QA of EHC advice indicates that QA process is driving service improvement.</li> <li>EHCP audit report July 2021 shows improvements in EHCPs compared with similar audit Sept 2020.</li> <li>New officer recruited to lead on development of new data systems to improve efficiency and accuracy</li> <li>New coproduced forms for requesting EHCNA have been completed and an easy read version prepared.</li> <li>PCC is on track with the EHCP improvement plan for 2021 -22 which is monitored via fortnightly meetings</li> </ul>	<p>Review and update of QA and Audit frameworks to improve clarity of responsibilities and embed a regular audit programme by March 2022</p> <p>Arrangements to feedback on new paperwork have been put in place and will be collated for presentation and consideration in April 2022 (PCC)</p> <p>Monthly feedback from SAMS (PCC) to inform highlight reports will now include AR statistics to support monitoring of performance to ensure continued statutory compliance re. decision making following ARs and improvement around the timeliness for producing amended plans. (target 75% by April 22)</p> <p>-SAMS and FV have agreed to agree ways of feeding back performance around statutory processes to families</p>

## Relevant key performance indicators

- Timescales for decision making around statutory reviews is now compliant but the processing of amended plans whilst much improved, is not yet at 75% or above. However, the review backlog has been removed. The service is likely to have up to 350 reviews ‘in process’ at any given period and has not exceeded this in the 2021-22 academic year so far.
- Summary of audit activity produced termly. Analysis of audits shows improving grades for EHC audits at levels 1 and 2 of the audit framework

Phase One: SEND Strategic Action Plan		Peterborough and Cambridgeshire		Reporting Period		November 2021			
Theme 2	Identify & respond to needs early		Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen		Overall Status		Green		
Priority 3	Role and arrangements of DCO								
Implementation (actions required)					Lead	Start	End	In progress Completed Not started	RAG
3.1 The arrangements in place for the DCO role ensure that the system fulfils the objectives of the SEND reforms					SW	Sept 2019	September 2021	Complete	Blue
3.2 Improve uptake of learning disability annual health assessments for 14-25 year olds.					SW SL	Sept 2019	April 2022	In progress	Green
Key activities completed					Next steps before May 22				
<p>3.1 The CCG has significantly invested in the Children’s Commissioning team which now comprises a SEND Health Lead, Commissioning Support Managers, SEND Admin Support, Children’s Continuing Care Nurse Assessor, Transforming Care Engagement Support Worker and Children’s Commissioner</p> <p>3.2 Work has started on pathways into acute hospital to support people with LD/Autism and supports the use of health passports.</p> <p>A successful LD AHC promotions campaign was undertaken to increase uptake in the 14–17-year age group. This included posting accessible information on the Local Offer, updating the EHCP Annual Review template for professionals to include a question on whether the child has had their annual health check.</p>					<p>3..1 N/A as Complete.</p> <p>3.2 Development of a 0.6 WTE Band 7 Children’s Community Nurse in CCS NHST to lead the co-production and implementation of a specific children and young people’s NHS Learning Disability Annual Health Check Pathway as a pilot way of working . This will include training and awareness raising of the needs of people with learning disabilities. A job description has been developed and the target is to recruit by February 2022.</p> <p>Further work to ensure AHC promotion is common practice to be undertaken eg survey plus linking the findings from the Leader Reports and Child Death Overview Panels to commissioning of appropriate children services for children with disabilities. LD Summit planned for 8 December 2021.</p>				
Relevant key performance indicators									
Uptake of LD AHC’s data Nov base line? May 2022?									

Phase One: SEND Strategic Action Plan		Peterborough		Reporting Period		November 2021		
Theme 2	Identify & respond to needs early		Senior Accountable Sponsor: W. Ogle-Welbourn Karlene Allen		Overall Status		AMBER	
Priority 4	Provision and opportunities for young adults 18-25 (PFA)							
Implementation (actions required)				Lead	Start	End	In progress Completed Not started	RAG
4.1 Provide robust and well-coordinated transition planning for children and young people 0 - 25 by setting up ways of working and cross agency relationships that ensure an early and holistic approach to support including for the most complex children and young people				SL	tbc	tbc	In progress	Amber
4.2 Improve collaboration between services e.g. early help assessment, early support, local authority and educational settings to support transitions into new settings, including 'buy in' from all services at the earliest stages				AW	tbc	Nov 21	In progress	Amber
4.3 Health services, including mental health, transition arrangements for 16 – 25 year olds with the most complex health needs are person centred and organised well				SW	Apr 21	Jan 22	In progress	Green
4.4 Improve links between children's and adult services to improve the experience of parents/carers and young people and to ensure effective long term planning e.g. for supported living, good health				SL	tbc	tbc	In progress	Amber
Key activities completed				Next steps before May 22				
4.1 and 4.4 A multi-agency Transitions Panel is in place to support key transition points and has attendance from Health, Education, Social Care, Commissioning, SEN Services and Finance.. SEND have developed a PFA Steering Group to coordinate PFA activity, with a PFA Lead.A Senior Project Manager has been appointed to support 'Changing the Conversation' with families by skilling up Social Work staff, undertaking monthly PFA Huddles, providing them with the information to share with families about community based support networks and ensuring all plans include PFA outcomes. The EHCP audits include monitoring whether EHCP's include PFA outcomes and planning for the future.We have worked with Pinpoint, Family Voice, Caring Together and SEND professionals to pull together in one place useful information, and resources about community facilities that support parent carers.CHC working group has been established between Children's Social Care, a representative from the Children's Continuing Care Team and representatives from the Adult Continuing Care Team with the remit to improve Social Worker's understanding about the different health processes between children's and adult's, so they in turn can support families with these processes.				4.1 and 4.4 Feedback on service user satisfaction is routinely received but a more structured, standardised review process is being developed and should be in place by December 2021. The PFA Steering Group which coordinates PFA activity will be the feedback loop re: the Parent's Guide and whether this is meeting needs.We are introducing an audit programme to measure the KPI's around PFA outcomes in plans for those aged 14+ years. We will also be measuring monthly PFA Huddles taking place, and ensuring parent carers have had the information shared with them by a certain age. This audit programme will be operational by January 2022. The EHCP audit programme is now established and will feed back to the SEND Partnership Board on a quarterly basis. The next step is to share this on the Local Offer so that it is accessible to all parent carers. A bitesize workshop is being developed to share this information with the whole Social Care workforce, followed by a longer training session, so we can ensure we are meeting the training needs of all staff.				

Key activities completed	Next steps before May 22
<p>4.2 A newly designed part time timetable process has improved monitoring and quality assurance of reduced timetables, which are communicated to parents so they fully understand both the arrangements and the implications. Reviewed regularly with a clear aim to returning to a full timetable within the shortest timeframe possible. Using the Behaviour Team as the gatekeepers reduced timetables are seen as a short-term tool and that there is a clear rationale for instigating them. Through discussions with senior leaders in schools we ensure all reduced timetables are appropriate and individualised. All students/pupils on a reduced timetable appear on the Alternative Provision Register for the school and must also have a detailed Individual Alternative Education Plan (IAEP) that has clear review dates and targets for each student to resume full time educational provision in the shortest timeframe possible.</p> <p>4.3 Adult diagnostic pathway for autism is being invested in especially pre and post diagnosis support and transitions. North West Anglia Foundation Trust have recruited a paediatric Transitions Co-ordinator to exclusively support children and young people aged 11-25 accessing acute children’s health services at Peterborough City Hospital with their transition to adult health services.</p> <p>CCS have recruited to a new post Childrens Community Nurse Discharge Liaison and Transitions Lead (Sept 21).</p> <p>4.4 Some progress has been achieved through the introduction on Transitions Panels (as per above) but this is in <del>the</del> infancy.</p>	<p>4.2 –</p> <p>4.3 The plan is for both posts to continue supporting services.</p> <p>4.4</p>

**Relevant key performance indicators**

4.2 Fixed term exclusions: 2019 – 2020 - National fixed term exclusion rate was 5.36. Peterborough was 6.01 – over national rate. Permanent exclusions data: National rate was 0.1, Peterborough was 0.19 - double the national rate . The DFE’s latest data suggests – National PEX rate is 0.06. Peterborough rate 0.1 so we have seen a reduction in Peterborough but action is still required to further improve rates. In local terms – we had 19 pex last year and so far this year we have had 9. From November last year till now we have heard 403 cases at Behaviour and Inclusion Panel, 90% of these cases have been successful in not being turned to permanent exclusions.

tbc

Phase One: SEND Strategic Action Plan		Peterborough		Reporting Period		November 2021		
Theme 3	Deliver in the right time at the right place		Senior Accountable Sponsor Oliver Haywood		Overall Status		Amber	
Priority 1	Joint Planning & Commissioning							
Implementation (actions required)				Lead	Start	End	In progress Completed Not started	RAG
1.1 Create a range of multi-agency data arrangements to effectively monitor performance				TB JD*	tbc	Jan 22	In progress	Amber
1.2 Coproduce a clear and ambitious joint commissioning strategy, including effective service delivery arrangements, for children and young adults with SEND that ensures all services play an active role in meeting the requirements of the SEND reforms and that issues raised at inspection are prioritised				LL*	tbc	April 22	In progress	Amber
1.3 Develop a long term (5 year) cross agency financial and sufficiency plan for SEND based on analysis of available data including consideration of areas where education, health and care budgets can be pooled				TB*	tbc	Complete	Complete	Complete
1.4 Develop a process that enables tracking and reporting of the range and frequency of needs identified in EHCPs to identify possible trends and inform provision planning				TB*	tbc	Nov 21	In progress	Amber
Key activities completed				Next steps before May 22				
<p>1.1 Range of data sets developed including Sufficiency data and Forecasts. An Autism Needs Assessment Needs assessment completed for people with autism</p> <p>1.2 We have a pan PCC/CCC Commissioning Sufficiency Strategy for CWD and a PCC SEND strategy</p> <p>SEND Partnership Boards and SEND exec kept up-to-date. the impact of this is senior leaders and stakeholders alike are up to date on the extent to which services are meeting needs and commissioning gaps are being closed. A Joint commissioning autism toolkit has been created as part of the Joint Commissioning workstream of the Autism Strategy Development.</p> <p>Joint commissioning autism toolkit has been created as part of the Joint Commissioning workstream of the Autism Strategy Development. The Autism Toolkit is used across the Local Authorities and CCG (children's and adults), when commissioning or recommissioning new services.</p>				<p>1.2 Consultation on the SEND Sufficiency Strategy and publication</p> <p>1.3 Complete Strategic EHCP forecasting for PCC</p> <p>1.4 Review forecasting annually</p> <p>All Areas – use data to inform planning, bridge commissioning gaps and develop.</p>				
				Relevant key performance indicators				
				TBC				



Phase One: SEND Strategic Action Plan			Peterborough		Reporting Period		November 2021			
Theme 3	Deliver at the right time in the right place.		Senior Accountable Sponsor Oliver Haywood			Overall Status		Amber		
Priority 2	SEND Quality Assurance									
Implementation (actions required)						Lead	Start	End	In progress Completed Not started	RAG
2.1 Develop robust joint commissioning processes including a framework for careful monitoring and scrutiny of service level agreements and contracts to ensure that they are based on SMART outcomes and include key performance indicators						LL*	tbc	April 22	In progress	Green
2.2 Establish appropriate monitoring processes for non - SEND specific contracts to ensure that they include aims for the inclusion of children and young people with SEN						LL*	tbc	April 22	In progress	Amber
2.3 Expect all service plans and reports to show evidence of their monitoring of impact and outcomes for children and young people with SEND and their families ( added - to ensure all services sign up to pledge and include outline of SEND strategy in the induction of new staff )						TB*	Oct 21	May 22	In progress	Amber
2.4 Improve and implement joint commissioning processes to provide flexible packages of support especially to more vulnerable groups						LL SW*	tbc	April 22	In progress	Amber
2.5 Commissioning issues raised at inspection are prioritised and gaps closed						LL SW TB*	tbc	Sept 21	Complete	Blue
2.6 There are processes in place to increase leaders understanding about the extent of part time placements in schools for children and young adults with SEND						AW*	tbc	Nov 21	in progress	Green
2.7 Develop a robust process for tracking and monitoring the quality of provision and outcomes for children and young people with SEND in independent settings, particularly out of area placements						LL*	tbc	May21	Complete	Blue
Key activities completed						Next steps before May 22				
<p>2.1The JCHCB ops group brings together commissioners from all agencies, including LA, CCG and Public Health and ensures that SEND is considered in all joint commissioning arrangements, monitoring and review, including an Outcomes Framework that demonstrates the performance of all jointly Commissioned Services. An Operating Framework is owned by the JCHCB Operations Group and is a toolkit for ensuring joint commissioning is seamless and understood by all agencies, including funding, governance, service agreements and principles.</p> <p>2.2The JCHCB and JCHCB Ops Group both enable the review of joint commissioning arrangements and service performance in relation to SEND. The SEND Pledge encourages and enables both services specifically for and not for those with SEND to sign up to the principles of the SEND Strategy and aid inclusion. Likewise, the Autism Toolkit enables non-SEND contracts to self-evaluate against their</p>						<p>2.2 Work with Procurement to establish how SEND is considered as part of all procurement evaluation</p> <p>2.2 Encourage sign up to the SEND Pledge as part of all procurement activity</p> <p>2.2 Develop a framework for establishing the extent to which SEND is evaluated as part of procurement and contracting, as well as testing through quality assurance</p> <p>2.2 Embed the use of the Autism Toolkit in relevant commissioning arrangements and contracting</p> <p>2.3 All senior managers across People &amp; Communities to formally sign up to the SEND Pledge</p> <p>2.3 Ensure SEND Pledge is referenced in the new staff induction process</p> <p>2.3 Work with PCC/CCC workforce development to establish a send training module in the corporate induction</p>				
						Relevant key performance indicators				

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